

Hulland Ward Parish Council

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Minutes of the Annual Parish Council Meeting held at Hulland Ward Millennium Village Hall On Monday 13 May 2024 at 7.00 pm

Present: Cllr P Birkbeck (Chair), Cllrs: D Astle, A Champion (Vice-Chair), K Dean, J Morgan and S Morgan. Ms L Redfern (representing Biggin Village) 4 Members of the Public. Mrs B Kirkham (Clerk)

1) Attendance/Apologies

Apologies were received from Cllrs Balls and Street and Mr T Sadler (representing Hulland Village)

2) Election of Parish Council Chair

Cllr Birkbeck was unanimously re-elected as Chair.

3) Election of Parish Council Vice-Chair

Cllr Champion was unanimously re-elected as Vice-Chair.

4) Roles & Responsibilities of Parish Councillors

It was resolved that Councillors undertake the following areas of responsibility:

- a) **Planning** – Cllrs Birkbeck & Morgan
- b) **Speed Signs & Community Speed Watch** – Cllrs Dean & Balls
- c) **Defibrillator** – Mrs M Atkin
- d) **Neighbourhood Watch** –
- e) **Estate Issues** – Cllr Champion
- f) **Village Hall Liaison** – Cllr Birkbeck
- g) **Website/Publicity** – Clerk with support from Cllr Champion when necessary
- h) **Grassing Mowing** – Cllr Champion
- i) **Main Road Hedge Cutting** – Cllr S Morgan
- j) **Play Area & Playing Field** – Cllr D Astle
- k) **Village Environment & Bulb/Tree Planting/Slangs/Commemorative Area** – Cllr A Street

5) Council Policies for Approval

a) Financial Regulations

This matter to be carried forward to the next meeting. **Action: Clerk**

b) Standing Orders

The Council resolved to accept the Standing Orders as presented.

c) Code of Conduct

The Council resolved to accept the Code of Conduct as presented.

d) Asset Register

The Council resolved to accept the Asset Register as presented. A tour of council assets to be done in the summer.

6) Dates & Times for Parish Council Meetings for the next 12 months

The Council resolved to meet on the following dates for 24/25: 10 June, 8 July, 2 September, 7 October, 4 November, 2 December, 13 January 2025, 3 February, 3 March, 7 April, 12 May.

7) Approval of Minutes of the meeting held on the 8 April 2024

The Council resolved to accept the minutes of the meeting held on the 8 April 2024 as a true and accurate record of that meeting.

8) Outstanding items from the previous meeting

There were no matter arising from the previous meeting.

9) Declaration of interests

Cllr Birkbeck declared a non-pecuniary interest as a School Governor. Cllr Champion declared a non-pecuniary interest as a clergyman in the Diocese of Derby.

10) Briefings/Comments:**a) District and County Councillors**

Cllr Murphy had attended the Parish Council Forum which had been a good opportunity to meet officers of the County Council. It was hoped that work at the Waterlagg Crossroads would go ahead shortly. Several Planning Officers had recently left the District Council which had left them short of planning officers, although new members of staff had been recruited.

b) Invited comments from Hlland and Biggin Parishes

Ms Redfern reported a serious problem with Biggin footpath 18 which was first reported in October/November, Ramblers Association have supported the complaint, the problem is due to a land slide and flooding, it was understood that an Officer would be visiting the site shortly. Cllr Murphy also advised speaking to Derbyshire Dales District Council.

c) Invited comments from the public – members of the public will be allowed 3 minutes per person, the maximum amount of time allowed for this item will be at the discretion of the Chair but will usually be 10 minutes.

A member of the public spoke regarding the planning application 24/00330/FUL. The resident was concerned about the single parking space; the location is difficult, particularly as there is already adequate parking in the application, parking may cause access/exiting issues for neighbours. The proposed Parking Space is immediately outside a neighbouring property.

11) Village Development:**a) Planning Application 24/00330/FUL, Extension to patio and car park, installation of hard standings, external lighting, gates, retaining walls and associated landscaping at Shuckton Manor House, Mercaston Lane, Mercaston Derbyshire DE6 3BJ**

The Council resolved to object to the single additional parking space, as it was considered unnecessary (in view of the additional 8 spaces already requested) and the parking space will cause difficulties for neighbouring properties. **Action: Clerk**

b) Update on Wheeldon Way Development – Noise issues/Damage to verges/Damage to road surface

Some repairs have been done to the potholes. Problems should be reported to the site foreman. Cllr Birkbeck will be making a return visit to the site. **Action: Cllr Birkbeck**

12) Village Image & Environment:**a) Play Area Update**

A new sign was required, Clerk to order. Power washing still needs to be done, this to be organised for early in June. **Action: Cllr Astle & Clerk**

b) Speeding Issues – Community Speed Watch/Speed Watch signs

Several Community Speed Watch sessions had been held over the last month. The speed sign data for April was now available and this would be available shortly on the Parish Council website and Facebook page. Cllr Dean to obtain further information about average speed cameras. **Action: Cllr Dean & Clerk**

c) Defibrillator – Training Session booked for Thursday 16 May at 7 pm

The session will also include CPR training. Clerk to order extra defibrillator pads. **Action: Clerk**

d) Drainage on the Playing Field/Moss Lane Flooding issue

This matter needs to be taken to the Wheeldon Way developers and will be raised again at the next meeting.

e) Community Orchard – damage to trees and provision of warning notices/purchase of a King Charles memorial tree

Cllr Street to be asked to take on responsibility for this area, Mr Lewis had also offered to help in an advisory capacity. **Action: Cllr Street**

f) Use of the Playing Field and charges for use

The Council resolved to charge £35 per game for the use of the playing field, with £10 per match being refunded providing the field is left tidy. It was noted that the field is dry and may need rolling when weather permits. **Action: Clerk**

g) Parish Council Notice Board renewal/restoration

The existing Parish Council notice board at the garage is to be refurbished.

h) New Gates for the Playing Field

This item to be added to the Council's capital projects.

i) Order for new Hi-Viz Jackets

Clerk to obtain quote for next meeting. **Action: Clerk**

14) Village Hall Committee Update

Councillors viewed the new Hall website. Clerk to pass on thanks to Dr Gage for his work in getting this up and running. **Action: Clerk**

15) Car Park Extension to the Village Hall

Cllr Birkbeck had recently met with Aggregate Industries regarding supplies for the Car Park extension. It was proposed that the Council meet with representatives of the Village Hall Committee in July.

16) Progress on the Sale of land at Snappers Knowe

Application has now been submitted to the Land Registry. Council also needs to look at the registration situation of its other assets. **Action: Chair & Clerk**

17) Audit for 2023/24

a) To receive and note the Annual Internal Auditor's Report

The internal Auditor's Report had not raised any significant areas of concern; but the Council had been advised to review its HR Policies & Procedures and carry out a Clerk's Appraisal, both of which were in hand.

b) Approval of Annual Governance Statement

The Council resolved to approve the Annual Governance Statement as presented.

c) Approval of Annual Accounting Statement

The Council resolved to approve the Annual Accounting Statement as presented.

18) Finance and Administration:

a) Website/Facebook Page Updates

Information on the website was up to date, some work needed to be done on the mobile version of the website. **Action: Clerk**

b) Parish Council Insurance Renewal

The Council resolved to accept the insurance renewal.

c) Thanks to Cllr Atkin

The Council wished to record their formal thanks to Cllr Atkin for her all her work over the last few years during her time as a Councillor.

d) Updating Bank Signatories

The Council resolved that Cllr J Morgan be added to the banking system for the authorising of payments. **Action: Clerk**

e) Update on Finances

The annual precept had now been received; this gave the balance in the Parish Council account of £60,319.54

f) Invoices and Expenses for approval at this meeting:

The Council resolved to authorise payment of the following invoices:

Nigel Davis	30.00
Clear Councils Insurance	636.68
DALC	50.00
Npower	7.86
Darren Cartwright	655.00
Clerk's Salary	275.63
Nest Pensions	37.57
Clerk's Expenses	20.24

19) Review & Update on Capital Projects

The Council were working towards a car park extension at the Village Hall and were looking to replace the gates at the Playing Field.

20) Councillor's Reports & Observations

- One Councillor queried whether road signs would be obscured despite the hedge cutting; the Chair commented that if this became an issue then the Council would ask the handyman to trim around road signs if necessary.
- Cllrs still concerned about a new gate on Intakes Lane. Cllr Morgan is monitoring the situation.
- Cllrs were concerned about the parking situation for contractors when work starts on the development adjoining George Rodgers Close, it was suggested that contractors be asked to park on Dog Lane.

21) Clerk's Report & Correspondence:

- a) The Clerk gave a report from Parish Council Liaison Forum which she had attended and suggested that it would be useful for a Councillor to attend in the future.
- b) The Clerk reminded Councillors about the Local Plan Review Consultation, Clerk to recirculate the relevant email.
- c) A further report had also been received about dangerous dogs in the village attacking other dogs.

22) Next Meeting

The Council resolved to change the date of the next meeting to Monday 10 June at 7 pm

Signed

Dated